



# NEWSLETTER

BOARD OF CERTIFIED SAFETY PROFESSIONALS

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Advancing the Safety, Health and Environmental Professional Since 1969

### ACCREDITATION

Council of Engineering and Scientific Specialty Boards  
National Commission for Certifying Agencies

### SPONSORS

American Society of Safety Engineers      National Safety Council      System Safety Society  
American Industrial Hygiene Association      Institute of Industrial Engineers      Society of Fire Protection Engineers

### NOTE FROM THE PRESIDENT



Jan Simon Clark, CSP, CIH  
2001 BCSP President

The end of a year. The end of my term as BCSP President. Time for reflection on what BCSP has accomplished this year.

In 2001, 10 CSPs have taken the Ergonomics Specialty Examination, 16 have taken the Construction Safety Examination and 1 CSP has taken the System Safety Examination. The Specialty Examinations for System Safety and Construction Safety went on-line in August of 2000.

In October, BCSP and the Board of Canadian Registered Safety Professionals (BCRSP) signed a revised memorandum of understanding to strengthen the working relationship between the two certifying bodies.

*(Continued on Page 2)*

### NEW CSP EXAMINATIONS NOW IN USE

Since June 2000, BCSP has published information about the coming changes in the CSP examinations (Safety Fundamentals and Comprehensive Practice). The changes resulted from a large study of what CSPs do in practice. Results of the study involving 1,500 CSPs were previously reported.

*(Continued on Page 2)*

### AT LEAST ONE CSP WAS VICTIM OF 9/11 ATTACKS

Speaking for all CSPs, the BCSP Directors and staff wish to extend our thoughts and prayers to any CSPs, their families and all others affected by the tragic and senseless acts of September 11. Virtually everyone has some kind of connection to the events or to the victims.

BCSP received notice that Robert J. Ferris, CSP of Garden City, NY was among the victims of the World Trade Center attack. The Metropolitan New York Chapter of the American Society of Safety Engineers has posted an address for donations on their web site at [www.metroasse.org](http://www.metroasse.org).

*(Continued on Page 2)*

### IN MEMORIAM

**CHRISTOPHER L. VOLLMAN  
CSP, PE  
1949 - 2001**

BCSP has learned that one of its current Directors, Christopher Vollman, passed away on December 4, 2001, in Houston, TX. He had served as a BCSP Director since January 1997. He filled a position aligned with the Society of Fire Protection Engineers (SFPE).

Mr. Vollman worked for Kellogg, Brown & Root, Inc. in Houston as a lead fire protection engineer. He was a graduate of Illinois Institute of Technology with a Bachelor of Science in Fire Protection Engineering and Murray State University with a Master of Science in Safety. He achieved the CSP in 1982 through the Engineering Aspects Examination. He held a Professional Engineering license in eight states.

Surviving are his wife, Karen, a daughter, two sons and two grandchildren.

Donations can be sent to St. Andrews Catholic Church in care of the Vollman Family Fund (827 Sheldon Road, Channelview, TX 77530; phone: 281-452-9865).

*(President's Note, continued)*

At the beginning of December, the revised Safety Fundamentals and Comprehensive Practice Examinations became available. Revising the examinations was the last step of the validation study completed in 1999. The validation study and revising the examinations could not have been accomplished without numerous CSPs volunteering their time. On behalf of BCSP—thank you.

Also in December, BCSP was saddened to learn of the passing of one of its current Directors, Chris Vollman of Houston, Texas. Our thoughts and prayers are extended to his family.

Congratulations to recently elected Director, Jeffrey Robinson, who will start his term in 2002 and congratulations to the other 2002 BCSP Officers.

BCSP is still searching for an Examination Director. More details about this position are found within this newsletter and at [www.bcsp.org/examdir](http://www.bcsp.org/examdir).

Finally, I would like to encourage all CSPs to become involved in BCSP activities such as writing and reviewing examination questions, serving as a board member, or mentoring other safety professionals and encouraging them to pursue the CSP.

I have enjoyed serving as BCSP President and wish BCSP continued success.

*(New CSP Examinations, continued)*

The change information appears in the publication *Updating the CSP for the 21<sup>st</sup> Century*. Over 20,000 copies of this publication were distributed during a 15-month period. BCSP first posted change information found in this booklet on the web site over one year ago. This booklet, and complete examination change information, remains available at [www.bcsp.org/validation](http://www.bcsp.org/validation).

The first announcement of the changes in examination blueprints occurred at the

2000 ASSE Professional Development Conference in Orlando. A presentation about the changes was also given at the National Safety Congress and other conferences. An article appeared in the February 2001 issue of *Safety + Health* and several other publications picked up the information from BCSP news releases. BCSP also notified organizations known to provide CSP preparation courses and materials about the changes.

The *Updating the CSP for the 21<sup>st</sup> Century* booklet, articles and news releases pointed to **late 2001** as the implementation date. After the new examination editions were completed and implementation at Prometric Testing Centers was clearly in view, BCSP announced the actual changeover date on the BCSP web site as **December 1, 2001**. Prior to that date, eligible candidates registering for CSP Examinations purchased the old editions and will take those editions at their testing appointment within standard time limits and testing procedures. After December 1, registrations are for the new editions only.

This completes a two-and-a-half year process to revalidate the CSP examinations against what CSPs actually do in practice and then incorporating that information into the examinations leading to the CSP. One of the major results was a shift to a functional outline for the CSP examinations from a subject-based outline. Most professional examinations today derive their content from studies of what people **do** in practice. At the lowest level of the outlines are the knowledge and skills that are necessary to perform the functions and tasks of practice.

*(9/11 Attacks, continued)*

Since September 12, one of BCSP's Directors and 2001 Vice President, Stew Burkhammer, CSP, PE, OHST has worked as the consulting Director of Safety, Health and Environment to the New York City Department of Design and Construction at Ground Zero.

Coordination of the SHE aspects of the round-the-clock recovery and debris removal continues, virtually without interruption. Robert Adams, CSP is the EHS Director for the NYC Department of Design and Construction and has been leading the DDC-S effort since September 11. We commend Mr. Burkhammer and Mr. Adams for quickly relying on recognized SHE professionals to assist in the very complex and emotional project, as well as the dedication of those individuals, including several CSPs, who responded to Mr. Burkhammer's call to assist with the rescue and recovery operations.

Another of BCSP's Directors, Curt Lewis, CSP, PE was heavily involved in the aftermath and investigations related to the aircrafts. Mr. Lewis works in system safety for American Airlines, addressing safety after aircraft leave the gates and investigating incidents.

## **NSPE REPORTS SAFETY ENGINEERING SALARIES**

The National Society of Professional Engineers has released *The NSPE 2001 Income & Salary Survey*. This is the first NSPE report in which safety engineering was listed as a branch of engineering.

The results show that the median engineering pay was \$79,000 (including salaries, fees, cash bonuses, commissions and profit) as of January 1, 2001. The average pay increase during the previous 12 months was 4.6% compared to the Consumer Price Index increase of 3.7%. There was a wide range of pay, ranging from under \$49,000 for the lowest 10% of respondents to \$141,970 for the highest 10%. \$91,741 was the mean pay for the 6,837 engineering respondents.

There were 17 safety engineers reporting within the study. Their mean income was \$84,287 and their median income was \$82,750.

Among the 397 environmental engineers identified, mean income was \$79,675 and the median was \$70,000.

The study also reported the effects of education level, job responsibility, industry, geographic location, gender and other factors on pay. The mean pay for those holding a Professional Engineering (PE) license (86% of all respondents) was \$95,629, while the median pay was \$80,312. Holding a PE license increased mean pay by \$3,888. On average, engineers without a PE license earned \$13,967 less than the average for all respondents.

Those holding the PE and certification in environmental engineering (221 respondents) had a median salary of \$84,615 (\$5,615 more than all respondents) and a mean salary of \$104,306 (\$12,565 more than all respondents). The report did not identify safety certifications and PE licensing or safety engineers separately.

Copies of the study can be purchased from NSPE (1420 King Street, Alexandria, VA 22314; phone: 703-684-2800; web: [www.nspe.org](http://www.nspe.org)) for \$250 by non-members.

### VETERANS AFFAIRS REIMBURSING CSP EXAM FEES

ASP and CSP examination fees are now being reimbursed by the Department of Veterans Affairs (VA). BCSP recently received a certificate of approval for examinations leading to the CSP.

On March 1, 2001, Public Law 106-419 began allowing active duty, Reserve Component personnel and military retirees eligible under various entitlement programs (including the Montgomery GI Bill (MGIB), Veterans Assistance Program (VEAP), etc.) to receive reimbursement of examination fees approved by the VA for professional certification. More information about this Public Law can be found at <http://gibill.va.gov>.

The State of Illinois Department of Veteran's Affairs has told BCSP that examinations taken on or after March 1st of this year are eligible for reimbursement.

Those ASPs and CSPs who have recently taken, or plan to take, an examination through BCSP should contact their regional VA office for additional reimbursement details.

The Council on Certification of Health, Environmental and Safety Technologists (CCHEST) certifications are also recognized by the VA. This means OHST, CHST and STS-Construction examination fees are eligible for reimbursement.

### BCSP CONTINUES SEARCH FOR EXAMINATION DIRECTOR

The search for an Examination Director for BCSP continues. BCSP received applications from several individuals interested in the position and proceeded to evaluate the individuals and to make an offer that was not accepted. At this time, the position remains open and BCSP continues to seek applications for the position. Position details are at right.

### NEW CSP SELF-ASSESSMENT EXAMINATIONS AVAILABLE

As part of the revalidation process and implementation, BCSP revised the Self-Assessment editions of the Safety Fundamentals and Comprehensive Practice Examinations. The new editions follow the new examination blueprints. The Self-Assessment Examinations include guidance on how to prepare for and take CSP examinations, an extensive list of references that candidates may want to use for preparation, and self-rating procedures that can help identify subject areas that need preparation.

The Self-Assessment Examinations have 120 items instead of the 200 normally found on the actual CSP examinations. The items are distributed among the domains and responsibilities according to the examination blueprints derived from the recent validation studies.

### BCSP EXAMINATION DIRECTOR

**Position:**

Examination Director - Full Time

**Location:**

Savoy, IL

**Requirements:**

Education in safety or related field plus five years of professional safety experience. An advanced degree is preferred. Must hold the Certified Safety Professional (CSP) designation.

**Overview:**

BCSP is seeking someone to manage examination development, maintenance, delivery and related functions associated with certifications operated by BCSP.

**Responsibilities:**

Responsibilities include developing and maintaining question banks at desired levels and defining and coordinating the work of volunteers, contractors and others to compose, publish, deliver and evaluate performance of examinations offered by BCSP and other organizations for which BCSP administers certifications and examinations. Some travel is required. Strong planning, organizational and administrative skills are essential. Work involves contract and project management.

**Compensation:**

Competitive pay and benefits.

**Apply to:**

Mail your resume and a summary of qualifications for this position to:

Executive Director  
BCSP  
208 Burwash Avenue  
Savoy, IL 61874

**Details:**

Additional details can be found at [www.bcspe.org/examdir](http://www.bcspe.org/examdir).

The Safety Fundamentals and Comprehensive Practice Self-Assessment Examinations sell for \$95 per copy. An order form can be found at [www.bccsp.org/cspfdbk/selforder.pdf](http://www.bccsp.org/cspfdbk/selforder.pdf).

## BCSP UPDATES MOU WITH BCRSP AT 25<sup>TH</sup> ANNIVERSARY

The Board of Canadian Registered Safety Professionals (BCRSP) held its 25<sup>th</sup> Anniversary on October 20, 2001, in Banff, Alberta. As part of the event, Jan Simon Clark, the 2001 BCSP President, and D. Heather Harvey, the BCRSP President, signed an updated Memorandum of Understanding between the two organizations.

The two organizations signed the original Memorandum of Understanding in 1992. The MOU established that individuals holding the Canadian Registered Safety Professional (CRSP) designation can apply for and achieve the CSP by passing the Comprehensive Practice Examination. Similarly, those holding the CSP can achieve the CRSP designation by applying with BCRSP and sitting for the CRSP examination.

Both organizations recently completed validation studies to update examinations based on what people do in practice. With

that, BCRSP made changes in their examination procedures. The MOU captures those updates.

BCRSP and BCSP have maintained cooperative relations for many years and often assist each other in certification matters for the safety profession. The MOU and the relationships between the two safety certification boards have helped a number of Canadian and U.S. safety professionals to obtain and maintain certification in both countries. Often this dual certification is essential when working for employers that operate in North America and globally.

## MINIMUM REQUIREMENTS FOR ASSOCIATE DEGREES IN SAFETY AND HEALTH

In 1997, BCSP established that an applicant for the CSP must hold a bachelor's degree in any field or an associate's degree in safety and health. Implementing a standard for associate degrees in safety and health became more complex than envisioned. The problem mainly stemmed from the wide array of degree titles. BCSP determined that one could not rely on the degree titles to determine whether someone had academic training in safety and health. In addition, the problem for the applicant was what to do if the associate degree

offered was close—but did not meet—a standard.

Among applicants presenting associate degrees in safety and health, BCSP found that a degree might include “safety” in the title, but not have any safety courses. For example, BCSP received a transcript showing an AS in Environment and Safety. Upon inspection of courses completed, not one safety course was found. In another example, the transcript with an AS in Environmental Technology showed a number of safety courses. This degree does not specify “safety” in its title.

For associate degrees in safety and health, regardless of the actual degree title, BCSP will now review transcripts, course by course. To be acceptable, the transcript must show at least four courses totaling at least 12 semester hours in safety. If you know of someone who plans to use an associate degree in safety and health (or a closely related title) when applying for the CSP, make sure they get a copy of the BCSP standard, *Implementing the CSP Minimum Educational Requirement for Associate Degrees in Safety and Health*. This is available on the BCSP web site at [www.bccsp.org/assoc.html](http://www.bccsp.org/assoc.html).

To resolve the issue of someone missing the standard by one or two courses and possibly having to pursue some other degree, BCSP established guidelines for individuals with safety and health associate degrees. Individuals who did not meet the four-course (12 semester hour) requirement could take additional courses that appear on an academic transcript and make up the deficiency. This remedy applies only to associate degree titles that generally fit the safety and health domain. For details, refer to *Implementing the CSP Minimum Educational Requirement for Associate Degrees in Safety and Health*.

## BCSP STANDARDS FOR DEGREES

In order to achieve the CSP, candidates must meet three standards. First,



Jan Simon Clark (left) and Heather Harvey (right) sign the MOU at the 25th Anniversary of BCRSP.

applicants for the CSP must present acceptable documentation to demonstrate that they have a bachelor's degree in any field or an associate's degree in safety and health. Second, applicants must provide information to show that they have four or more years of *professional* safety experience. Graduate degrees receive credit toward the experience requirement. Finally, candidates must demonstrate knowledge of safety through the Safety Fundamentals and Comprehensive Practice Examinations.

What standards does BCSP use to determine which degrees are acceptable? The answer to this question can be complex. The standards differ for degrees awarded in the U.S. and those awarded outside the U.S.

For U.S. degrees, most organizations, including BCSP, rely on institutional accreditation as the benchmark. For many years, there have been accrediting bodies organized into six geographic regions in the U.S. that ensure that degree granting institutions have adequate facilities, faculty, staff, financial resources, libraries, and other elements to award academic college degrees. These six bodies are often called regional accrediting bodies. BCSP continues to rely on regional accreditation in determining whether a degree is acceptable toward the CSP.

In addition to institutional accreditation, there is program accreditation. Specialized accrediting bodies evaluate individual degree programs to determine whether they meet standards for particular fields and prepare people for entry into those fields. Examples, are medicine, law, business, engineering and other fields of study. Program accreditation typically covers only the professional programs for certain degrees and not the institutions in general. Safety and industrial hygiene degree accreditation falls under the Related Accreditation Commission (RAC) of the Accreditation Board for Engineering and Technology (ABET). RAC is one of several commissions operated by ABET. RAC covers other degrees which are not engineering or

engineering technology degrees. BCSP does not use program accreditation to determine what degrees are acceptable. BCSP uses program accreditation in some fields to evaluate degrees on a sliding scale of credit once they are found acceptable as degrees.

There are other organizations in the institutional accreditation business. One is the U.S. Department of Education, which recognizes accrediting bodies for purposes of distributing federal educational funds. A private organization, operated under the American Council on

Education (ACE), is the Council on Higher Education Accreditation (CHEA). CHEA helps set direction and standards for accreditation in general. ACE publishes a directory of higher education institutions that have met the accreditation standards defined by CHEA and its member organizations—both institutional and program accrediting bodies.

With the growing interest in Internet-based education and degrees, the accreditation scene becomes even more complex. Traditionally, regional accrediting bodies had bylaws that limited their accreditation process to schools with

## FAX ON DEMAND

BCSP is pleased to offer its new Fax-on-Demand Information Service. This is easily accessible 24 hours a day, 7 days a week by calling BCSP at 217-359-9263 and selecting Option 4 from the main menu. Callers follow the prompts to request various information sheets be sent via fax. First time users of this service should request Document 100, the Fax-on-Demand Information Service Menu, before requesting any other documents. The Menu Items are listed below.

### # Fact Sheet Title

100 Fax Facts Menu - 1 page

### General Information

200 Frequently Asked Questions - 2 pages

### Application Process

300 CSP Application Form - 3 pages

301 CSP Reference Form - 3 pages

302 CSP Experience Form - 3 pages

### Examinations

400 Examination Change Brochure

*Updating the CSP for the 21st Century: Changing the CSP*

*Examinations to Match Today's Professional Safety Practice* - 13 pages

### Continuance of Certification (COC)

500 COC Guide - 18 pages

501 COC Worksheet - 5 pages

502 COC Information for Training Providers and Conference Organizers - 3 pages

### Examination Item Writer's Guide

600 Item Construction Form - 3 pages

601 Scenario Construction Form - 3 pages

If you would like to see other items available via fax, please contact Heather Murphy in Communication and Marketing (phone: 217-359-9263 Ext. 118; fax: 217-359-0055; email: [heather@bcsp.org](mailto:heather@bcsp.org)).

buildings, classrooms and other physical facilities. A group of accrediting bodies involved in specialized areas of education began to enter the picture. ACE lists this group of accrediting bodies as national accrediting bodies. They are not restricted to geographic regions or to institutions with physical facilities only.

The Professional Standards Committee of BCSP currently has a study in process to address what U.S. degrees BCSP should accept. Included in the study is how to set a standard that is fair to candidates which also protects the public and employers.

For foreign degrees, BCSP relies on an individual evaluation of degree documentation. The evaluation looks for U.S. equivalence. To accomplish these reviews, BCSP relies on specialists who understand foreign educational systems. For example, it is quite common in some countries to grant a bachelor's degree after three years of study instead of four years as practiced in the U.S. Three-year bachelor degrees do not meet BCSP's academic requirement.

In summary, a part of the certification process involves evaluating degrees to ensure that they meet minimum standards. BCSP tries to complete a thorough evaluation of each degree to ensure that the degree claimed has been awarded and that the degree meets standards established by BCSP. In most cases, BCSP relies on other standards in establishing what degrees are acceptable upon application for the CSP. In all cases, BCSP requires original transcripts and diplomas—not photocopies.

### **BCSP DIRECTOR ELECTED CESB OFFICER**

The Council of Engineering and Scientific Specialty Boards (CESB) elected Richard Stephans, CSP, PE as Treasurer for 2001. CESB is a national standard setting and accrediting organization for certifying bodies affiliated with engineering, engineering technology and engineering-related fields

of practice. The Board of Certified Safety Professionals is a founding member of CESB. The American Board of Industrial Hygienists and the American Board of Health Physics also hold memberships in CESB. All three organizations hold accreditation from CESB. Accreditation is not required to participate as a member.

Member organizations have volunteer representatives who participate in CESB governance. CESB elects officers from among the volunteer representatives. Mr. Stephans has served as a BCSP representative on CESB since 1999 and has also been on the BCSP Board of Directors since 1998.

### **NEW OFFICERS AND DIRECTOR FOR 2002**

At the Fall Meeting of the BCSP Board of Directors in November, officers were elected for 2002. Steward Burkhammer will become President and David Herbert was elected Vice-President. The Vice-President and President positions are one-year terms with the Vice-President automatically becoming President at the conclusion of his or her term. Curt Lewis was elected to the Secretary-Treasurer position—a two-year term.

Stew Burkhammer is currently the Principal Vice President and Manager of Corporate Environmental, Safety, and Health Services for Bechtel Corporation in Frederick, MD. He fills a Board position aligned with the American Society of Safety Engineers (ASSE) and has served as a BCSP Director since 1997.

Dave Herbert is a consultant in safety and strategic business planning in Kennett Square, PA. Mr. Herbert fills a Director-at-Large position on the BCSP Board and has served since 1998.

Curt Lewis is currently the Manager System Safety for American Airlines, Inc. He fills a Director-at-Large position on the BCSP Board and has served as a Director since 1998.

Mr. Lewis was also elected to a second three-year term on the Board along with Henry Smahlik and Pat Scharer. BCSP Directors may serve two three-year terms.

Mr. Smahlik fills a position aligned with the American Industrial Hygiene Association (AIHA). He is Manager, Industrial Hygiene and Environmental Consulting at Vallen Knowledge Systems in Houston, TX.

Pat Scharer is BCSP's Public Director. She is an Associate Professor at The Ohio State University.

Elected to his first three-year term was Jeffrey Robinson. He fills a position aligned with the Society of Fire Protection Engineers (SFPE). Mr. Robinson is currently Manager Facility Support for the High Level Waste Division of Westinghouse Electric, Inc. He holds a BS in Fire Protection Engineering from the University of Maryland at College Park, a BS in Mechanical Engineering from Geneva College and is pursuing an MS in Safety Engineering from National Technological University. Mr. Robinson is also a professional member of ASSE and the National Fire Protection Association (NFPA). He achieved the CSP in 1999 and is a PE in Fire Protection in Connecticut. Mr. Robinson currently resides in Aiken, SC.

Leaving the Board at the end of 2001 is Doug Rivers (SFPE position). Mr. Rivers is currently Safety Manager at 3M Corporation in St. Paul, MN. He was a Director from 1996 through 2001 and served as Vice-President and President.

### **SCHOOLS PARTICIPATING IN APPLICATION FEE WAIVER PROGRAM**

Currently, four of six schools with accredited safety degree programs are working with BCSP to offer their graduates a \$100 application fee waiver: Indiana University of Pennsylvania, Marshall University, Millersville University of Pennsylvania and Murray State University. 18 graduates from these

four schools are currently pursuing the CSP through the program.

BCSP's Graduate Application Fee Waiver Program was created to recognize graduates of ABET accredited safety and safety related degrees. Students in these accredited safety degree programs may sit for the Safety Fundamentals Examination while they are in their last semester (or quarter) or anytime thereafter.

In August and October, an additional 36 schools were sent program details and an invitation to participate.

## BCSP SPECIALTY EXAMINATIONS

Today's safety professionals find that they need to take control of their careers in order to be more competitive. Some professionals are looking to identify specialty qualifications within their CSP designation. CSPs should consider pursuing a CSP Specialty if they plan on moving into another position, moving up in their current position, moving into a particular industry or moving out into the private sector. A CSP Specialty expands credibility and increases job opportunities in an area of professional safety practice.

CSPs qualify automatically, earn 15 COC points if they pass the Specialty Examination of their choice (Ergonomics, Construction Safety or System Safety). More information about these CSP Specialties can be found at [www.bccsp.org/Specialty](http://www.bccsp.org/Specialty).

The Ergonomics Specialty became accredited in February 2001.

## CSP PROMOTION

### TABLE TOP DISPLAYS

BCSP has table top displays which promote the CSP. These displays are ideal for use at conferences, seminars and meetings. They are often accompanied by various promotional materials and literature appropriate for the venue.

Since the publication of the last *BCSP Newsletter*, the BCSP table top display has appeared at the following events:

Date	Used by/Displayed at
6/22-25	Middle Tennessee Chapter S&H Congress
8/18-22	North Carolina Agricultural & Technical State University Career Day
8/21	Allied Construction Industries Safety Certification Talk
9/5-7	Central Oregon Occupational S&H Conference
9/11-13	International System Safety Conference
9/13	Santa Clara County 16th Annual Countywide Safety Seminars
9/18-19	ASSE/AIHA Meeting in Denver
9/18-21	Maine S&H Conference
9/22	Northeastern State University Parent Family & Friends Day
9/29	Northeastern State University Redman Rally
10/4-5	Utah PDC

10/9-11	Human Factors & Ergonomics Society Meeting
10/10	Nebraska Safety Healthcare Conference
10/15-19	Kansas S&H Conference
10/17	Lockheed Martin S&H Day
10/18	Houston Business Roundtable (S&H Resource Committee Meeting)
11/6	Western Kansas Workers Compensation Conference Meeting
11/8-10	Student Leadership Conference
11/20	ASSE Crisis Mangement Seminar

CSPs can earn COC points for arranging for and using the BCSP table top display at conferences, seminars, meetings and career days. CSPs can earn 0.5 COC point for each event and credit is available for those requesting a display during their COC cycle. More information about table top displays can be found on the BCSP web site at [www.bccsp.org/promo.html](http://www.bccsp.org/promo.html).

Contact Heather Murphy (phone: 217-359-9263 Ext. 118; fax: 217-359-0055; email: [heather@bccsp.org](mailto:heather@bccsp.org)) for more information on requesting table top displays and promotional materials or to make table top display arrangements. Shipping of the table top display and any materials to and from an event is complimentary and complete instructions are provided to those who are interested.

## WHAT CSPs ARE SAYING

"I work for (a major airline) in the Corporate Safety Department. Being the holder of a CSP sets me apart from most of my co-workers. In that respect, I feel confident that I would be able to hold my job or at least be in a better position to find a new job should the need for layoffs ever occur in my department. Thanks for providing a safety certification that is recognized across the safety industry."

Pat Karol, CSP

"I have received notice from the BCSP that my COC worksheet for CSP recertification is due on July 1, 2001. Enclosed please find the worksheet you requested as proof of continuing professional development.

I thank the Board for this review and appreciate the Board's efforts to enhance professionalism in safety and occupational health."

Chrysoula J. Komis, PhD, CIH, CSP, CHMM, RBP

## CONTINUANCE OF CERTIFICATION

### NEW EXAMINATION ITEM WRITER'S GUIDE AVAILABLE

BCSP completed a revision to the *Examination Item Writer's Guide*. You can find a copy at [www.bccsp.org/guide](http://www.bccsp.org/guide). Or you can contact BCSP to obtain a copy by mail. The *Guide* details how to write draft questions for BCSP examinations. It also contains forms for submitting items.

Earn COC points by submitting items for the new CSP examination editions. You can write on any knowledge and skill listed in the examination blueprints for the Safety Fundamentals, Comprehensive Practice and CSP Specialty Examinations. This is a no cost means for earning COC points and for keeping current in practice.

You can earn 1 COC point for every five draft items accepted by BCSP. To be accepted, the main requirement is to provide complete information on each item. Refer to the *Examination Item Writer's Guide* to learn what information must accompany a draft item.

## RECOGNITION FOR THE CSP

### NORTH CAROLINA SAFETY PROFESSIONAL ACT IMPLEMENTATION

The North Carolina Secretary of State, the Secretary and BCSP have been working together and recently reached an agreement on how to implement the *Safety Professional Act* (Article 39 of Chapter 90 of the NC General Statutes) so that the law's requirements are met with minimum cost and inconvenience. Here are key provisions in the implementing agreement:

- The NC Registry of Safety Professionals will include those CSPs and ASPs who have work or home addresses in NC in the BCSP database. BCSP was able to limit those "doing business in NC" to this group. The law specifies what personal data BCSP must furnish to the NC Secretary of State: name, address, telephone number and date of certification. BCSP will provide only that data specified by the law.

- BCSP will provide the NC Secretary of State with daily, monthly and annual updates in electronic form.

- BCSP will pay NC a fee for each person listed. In most cases, this will occur only once, upon the first time a person is listed. There are a few exceptions, such as someone initially gaining the ASP and later the CSP and those who reinstate after losing their designations for failure to pay CSP annual fees or to meet Continuance of Certification requirements.

- As soon as the initial data transfer from BCSP to NC is completed, BCSP will bill ASPs and CSPs in North Carolina \$50 for compliance with this law. The initial data transfer should occur late in December 2001 or early in January 2002. This charge is separate from BCSP annual fees or any application and examination fees related to becoming a CSP. After initial implementation, BCSP will charge individuals affected by the law with a similar fee when their status changes.

It is BCSP's understanding that in order to keep the draft bill alive after a certain date in the legislative process, the process required having some financial element attached to the bill. Prior to passage, BCSP tried to remove the fee requirement and offered to provide NC with status information on CSPs living or working in NC.

If you would like a copy of the correspondence from the State of North Carolina, Department of Justice, please

contact Heather Murphy (phone: 217-359-9263 Ext. 118; email: [heather@bccsp.org](mailto:heather@bccsp.org)).

## FOCUS ON CSPs

This section of the *BCSP Newsletter* highlights accomplishments of CSPs who have been recognized by professional peers at a regional, national or international level. You are welcome to submit your recommendations for this column to Heather Murphy (email: [heather@bccsp.org](mailto:heather@bccsp.org)).

BCSP congratulates the following recent award winners:

- Joseph "Joe" Damiano, MS, CIH, CSP: *American Industrial Hygiene Association Fellow*.
- Daniel Della-Giustina, CSP: *2001 Inductee, Safety and Health Hall of Fame International*.
- Earnest F. Harper, CSP: *American Society of Safety Engineers Fellow*.
- George A. Peters, CSP Retired and former BCSP Director (1977-1978): *Lauer Safety Award from the Human Factors and Ergonomics Society*.
- Scott T. Robinson, CIH, CSP: *American Industrial Hygiene Association Fellow*.
- Braxton D. Routh, CSP, OHST: *American Society of Safety Engineers Fellow*.
- Frederick M. Toca, PhD, CIH, CSP: *American Industrial Hygiene Association Fellow*.

## CORRECTION

### UPDATED CODE OF ETHICS AND PROFESSIONAL CONDUCT

With the mailing of CSP annual fee invoices for 2002, BCSP distributed an updated *Code of Ethics and Professional Conduct* that was adopted by the Board earlier in 2001. A few words were missing in Standard 8. A complete copy

## Board of Certified Safety Professionals CODE OF ETHICS AND PROFESSIONAL CONDUCT

(2001 Edition)

This code sets forth the code of ethics and professional standards to be observed by holders of documents of certification conferred by the Board of Certified Safety Professionals. Certificants shall, in their professional safety activities, sustain and advance the integrity, honor, and prestige of the safety profession by adherence to these standards.

### Standards

1. Hold paramount the safety and health of people, the protection of the environment and protection of property in the performance of professional duties and exercise their obligation to advise employers, clients, employees, the public, and appropriate authorities of danger and unacceptable risks to people, the environment, or property.
2. Be honest, fair, and impartial; act with responsibility and integrity. Adhere to high standards of ethical conduct with balanced care for the interests of the public, employers, clients, employees, colleagues and the profession. Avoid all conduct or practice which is likely to discredit the profession or deceive the public.
3. Issue public statements only in an objective and truthful manner and only when founded upon knowledge of the facts and competence in the subject matter.
4. Undertake assignments only when qualified by education or experience in the specific technical fields involved. Accept responsibility for their continued professional development by acquiring and maintaining competence through continuing education, experience and professional training.
5. Avoid deceptive acts which falsify or misrepresent their academic or professional qualifications. Not misrepresent or exaggerate their degree of responsibility in or for the subject matter of prior assignments. Presentations incident to the solicitation of employment shall not misrepresent pertinent facts concerning employers, employees, associates, or past accomplishments with the intent and purpose of enhancing their qualifications and their work.
6. Conduct their professional relations by the highest standards of integrity and avoid compromise of their professional judgement by conflicts of interest.
7. Act in a manner free of bias with regard to religion, ethnicity, gender, age, national origin or disability.
8. Seek opportunities to be of constructive service in civic affairs and work for the advancement of the safety, health and well-being of their community and their profession by sharing their knowledge and skills.

of the new standard appears here including the corrected Standard 8. BCSP apologizes for the error.

Several people sent comments on the updated *Code of Ethics and Professional*

*Conduct*. Those comments and others received on other matters from CSPs, applicants and candidates are always appreciated. They are shared with the Board.

## PROTECTING THE CSP

### UNAUTHORIZED USE OF THE CSP

BCSP continues to challenge individuals using the CSP without authority. Most have never held the CSP and some previously held the CSP, but have no current status with BCSP. During the last four years, BCSP staff and attorneys have acted on approximately 100 such cases.

Individuals who use the CSP without authority and acknowledge such use are barred from pursuing or repursuing the CSP for a period of five years and BCSP publishes their names in the *BCSP Newsletter*. The following individual has used the CSP without authority:

- Jack M. Haning, Lubbock, TX

### BCSP DISCIPLINES CSP CANDIDATE FOR FALSIFICATION OF APPLICATION INFORMATION

In October 2001, the BCSP Executive Committee conducted a hearing in accordance with the disciplinary procedures found in the BCSP Bylaws relating to falsification of information provided on an application to pursue the CSP. The Executive Committee found that the individual had violated a sworn statement of truthfulness. The individual received a formal reprimand and was suspended from pursuing the CSP for a period of one year.

The charges against the CSP candidate involved falsification of academic degree information. The applicant claimed to hold a PhD from a well-recognized university. While the applicant did not need the academic credit in order to qualify for the Safety Fundamentals and Comprehensive Practice Examinations, BCSP determined through a formal inquiry with the university that the claimed degree was never awarded. The

applicant had signed a statement on the application that the information was, in fact, true.

Based on the many circumstances involved in the case, the Executive Committee decided that a reprimand, suspension of pursuing the certification process for one year, and limiting the individual to one attempt to pass the Comprehensive Practice Examination at the end of the one year period were appropriate penalties.

**BCSP WEB SITE**  
([www.bccsp.org](http://www.bccsp.org))

BCSP is constantly working on improving its web site. The following additions to the site have been added since the publication of the last *BCSP Newsletter*:

- *Application Guide and Examination Guide* pertaining to the new examinations
- *Fax Facts* Fax-on-Demand Information Service details
- COC information for training providers and conference organizers
- Information about taking computer delivered examinations through Prometric
- A document that helps individuals understand and interpret their examination score
- List of associate degrees in safety and health
- Newly revised *Examination Item Writer's Guide*

BCSP welcomes feedback regarding the web site. Please send comments and suggestions to Heather Murphy (phone: 217-359-9263 Ext. 118; email: [heather@bccsp.org](mailto:heather@bccsp.org)).

## CSP MENTOR PROGRAM

BCSP's Professional Advancement Mentor Program has been well received. This program allows CSPs to gain recognition for helping other safety professionals advance their careers through certification.

BCSP would like to recognize the following sponsors:

### Sponsor

Jennifer K. Dougherty, CSP  
David Fender, CSP  
Darrel Lester, CSP  
Rixio E. Medina, CSP  
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Rixio E. Medina, CSP  
Michael K. Orn, CSP  
Dr. Laura H. Rhodes, CSP  
Jan Simon Clark, CSP, CIH

### CSP Applicant

Jo Myrick-Jenkins  
Adelle Farrell  
Rachael Henry  
Petra H. Gordon  
Luivin A. Fernandez  
Roberto Castillo  
Fernando Rangel Clavijo  
Jose Rodriguez  
Phillip Hatfield  
Scott M. Walker  
Rachel Ventrea

### Sponsor

Matthew Sterner, CSP

### OHST Applicant

Josh DeAtley

If you know someone interested in pursuing the CSP, please visit [www.bccsp.org/mentor.html](http://www.bccsp.org/mentor.html) for additional program details and a sponsor form. You may also use the form at right.

## CHEST NEWS

### NCCER TRAINING FOR CHST AND STS

Representatives of the CCHEST Board recently met with members of the Safety and Health Committee of the National Center for Construction Education and Research. In the discussion, NCCER explained that it had two safety and health training courses designed to prepare people for the CHST and STS-Construction certifications. The courses are part of the NCCER Construction Site Safety Program.

One NCCER course is the 40-Hour Safety Supervisor Course. Those who complete this course will have met the

training required for the Safety Trained Supervisor in Construction certification. Given that candidates also meet the experience requirements, they would qualify to sit for the STS-Construction Examination.

The 100-Hour Safety Technician Course prepares people for the Construction Health and Safety Technician certification. Those completing this program meet the training required to qualify for the CHST.

NCCER programs are available at NCCER approved training sites across the U.S. Contact NCCER for additional details (phone: 1-888-NCCER-20; web: [www.nccer.org](http://www.nccer.org)).

## CHAMPION-A-COLLEAGUE PROMOTE-A-PEER

BCSP is implementing a new program by which those holding the CSP can gain recognition for helping other safety professionals advance their careers through certification. A great personal reward is the satisfaction one gains from helping someone else succeed.

Over the years many CSPs have encouraged, assisted or required fellow safety professionals, colleagues or peers to pursue certification as a means to advancing their careers. In the past, BCSP has never had a way to recognize many of these contributions.

A small step in that direction is the establishment of a means by which we can trace the role you may play in

assisting the career development of someone else and then recognizing your contributions.

Here's how it works:

1. Complete the sponsor side of the form below and give it to a peer, colleague or other safety professional who may benefit from pursuing the CSP, OHST or CHST.
2. Have the person submit the form with their application when they apply for any of these certifications.

You can download additional copies of the form from the BCSP or CCHST web site or make copies of this page.

When the form is attached to an application, BCSP will:

1. Post credit for your being a champion for your applicant.
2. Notify you of their accepted application.
3. List you in an honor roll for your accomplishment.

We look forward to recognizing your contribution to the advancement of the safety profession through the achievement of certifications by your colleagues, peers and other safety professionals.

### BCSP PROFESSIONAL ADVANCEMENT MENTOR PROGRAM

#### APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(Non-U.S.)  
Country: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

For Official Use:

Date Received: \_\_\_\_\_

Certification Applied for:  CSP  OHST  CHST

Application Accepted:  Yes  No

Sponsor's Account Credited by: \_\_\_\_\_

Other: \_\_\_\_\_

#### SPONSOR

Name: \_\_\_\_\_ CSP or ASP No. \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(Non-U.S.)  
Country: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Date: \_\_\_\_\_

Your relationship to this person:

- Supervisor
- Co-worker
- Professional friend or acquaintance
- Members of the same professional organization  
Organization name & chapter: \_\_\_\_\_
- Relative
- Student (school & degree program): \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

**BCSP Newsletter**

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“Certified Safety Professional”, “CSP” and the CSP logo are BCSP certification marks issued by the U.S. Patent and Trademark Office.

**BCSP Statistics as of this Issue**

Number of Current CSPs	9,986
Number of Current ASPs	1,197
Number Currently in CSP Retired Status	896

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